



Conference Room  
Southern Cascades Operations Base and Training Center  
205 Ash Valley Road, Adin, CA 96006  
**December 16, 2024, 5: 00 PM**  
**Regular Board Meeting Agenda**

## **1.0 Call to Order**

## **2.0 Pledge of Allegiance**

## **3.0 Roll Call and Establishment of a Quorum of the Board of Directors**

## **4.0 Deletions /Additions and Approval of Agenda**

**5.0 Public Comment:** *This is the time set aside for citizens to address the Board on matters on the consent agenda and matters not otherwise on the agenda. Comments should be limited to matters within the jurisdiction of the Board. If your comment concerns an item shown on the agenda. Please address the Board after that item is open for public comment. By law, the Board cannot take action on matters that are not on the agenda. The chair reserves the right to limit the duration of each speaker to three minutes. The speaker may not cede their time. Agenda items with times listed, will be considered at that time. All other items will be considered as listed on the agenda or as deemed necessary by the Chairperson.*

## **6.0 CLOSED SESSION-**

**6.1 Per Government Code § 54957, Public Employee Performance Evaluation- District General Administrator**

**6.2 Per Government Code § 551.071, Real Property Negotiations**

**6.3 Per Government Code § 54956.9 (d) Conference with Legal Counsel- Anticipated Litigation, Significant Exposure to Litigation-(2) potential cases**

## **7.0 Reconvene to Open Session**

**7.1 Instruction is given to staff, resultant of the Closed Session**

## **8.0 Presentations**

**8.1** Fiscal years 2023 & 2024 audit presentation - SingletonAuman

## **9.0 Reports**

**9.1** CFO Report

**9.2** EMS/Education Division Manager Report

**9.3** District General Administrator Report

## **10.0 Action Items**

**10.1** Approve board minutes for November 18, 2024, board meeting

**10.2** Approve Resolution 2024-12, authorizing the execution and delivery of a municipal lease-purchase agreement with Financial Bank Leasing, Inc DBA Umpqua Bank Equipment Leasing & Finance and authorizing certain action in connection therewith

**10.3** Approve pay scale amendment

**10.4** Approve Administrative Assistant position description

**10.5** Approve amendments to the Employee Handbook

**10.6** Establish Ad Hoc committee – facilities purchase negotiations

**10.7** Accept fiscal years 2023 & 2024 audits

**10.8** Approve refund of \$130.00 to Charlene Burgi Revocable Trust for the overtaxing of (2) parcels.

**10.9** Approve reappointment of Bob Fisher as Southern Cascades Community Services District Board Member

**10.10** Approve reappointment of Kathy Peterson as Southern Cascades Community Services District Board Member

**10.11** Approve Progressive Discipline policy

## **11.0 Adjournment**

**Parties with a disability as provided by the American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request by calling 530 299 3110 at least 24 hours prior to the meeting.**

**Posted at Southern Cascades Operations Base and Training Center Foyer and the SCCSD Web Site  
December 13, 2024.**